

Leadership Education for Accounting Professionals—Make the LEAP

Increase efficiency—Get more done in a day by improving your business efficiency. These sessions will walk you through various components of your firm/business and help you become a better leader, a better manager, and more efficient in serving your clients. The increase efficiency bundle includes 25 CPE/CPD hours from the following 13 courses.

Increase efficiency (25 hours)—\$195	# CPE/ CPD hours
<p>Best practices in accounting and finance writing: Being clear and accurate</p> <p>Readers of finance and accounting documents expect the information to be complete, accurate, and readable—neither overly simplistic nor complex. This program will enable participants to select and apply language that delivers clear and readable documents, reports, letters, and emails.</p>	2
<p>Best practices in accounting and finance writing: Putting ideas in order</p> <p>This course will show you how to manage your thinking and create an organized document that highlights what you want your reader to know, think, and do. Participants will learn how to present ideas in the proper sequence so that readers will understand their writing.</p>	2
<p>Employee motivation and engagement: Driving results without driving your team crazy</p> <p>If you've ever wondered, "How do I better motivate, inspire, and engage my staff to consistently get the job done?" then this course is a MUST for your management development, success, and sanity. This "I can use that immediately" course—will help you learn how to better:</p> <ul style="list-style-type: none"> • Build accountable teams that deliver stronger results. • Handle even the most challenging personalities. • Give feedback that increases performance and accountability. • Motivate and engage top performers to continue performing. 	3
<p>Getting things done: Engaging people to execute effectively</p> <p>Leaders are responsible for ensuring people execute organizational strategy and achieve goals. However, telling people what to do is impracticable—people won't necessarily do what they're told to do, and no leader has the time to figure out and communicate exactly what each person needs to accomplish. The key to execution is knowing how to communicate expectations and how to develop people's ability to think and act appropriately and effectively.</p>	2
<p>How the best financial executives create high-performance organizations</p> <p>The ability to maximize an organization's performance is increasingly difficult due to dramatic changes caused by economic pressures and competition for scarce resources. The key to creating a high-performance culture is an effective leadership team, one that embraces change, sets priorities, and meets organizational challenges head on. Ultimately, success is based on their ability to continuously scan the business environment and realign the organization for maximum performance. This course is ideally suited for intact teams to assess, analyze, and create plans for better alignment and more effective execution. Such teams include the C-suite executive team, functional/departmental organizations, customer account teams, and cross-functional project or implementation teams.</p>	2
<p>Identifying, developing, and hanging on to talent</p> <p>Developing organizational talent is too critical to leave to chance. Unfortunately, many businesses wrongly equate talent development with the annual performance review process. This course will present a proven approach on how to elevate the most talented staff within your organization.</p>	2

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<p>Leadership: Coaching to develop and empower—accountability, delegation, and dialogue</p> <p>Leaders need to coach people how to be clear about expectations, how to empower, and how to delegate effectively.</p> <ul style="list-style-type: none"> • Define accountability and empowerment • Use dialogue to clarify expectations • Describe effective use of four levels of delegation 	2
<p>Personality styles in the workplace</p> <p>Experience accounts for only 15% of workplace success. The other 85% is due to people skills! Take the DISC Profile and identify your own personality style. If you can understand your personality style and understand others from the perspective of what motivates them and how best to interact with them, you can dramatically increase your workplace effectiveness.</p>	3
<p>Transitions to leadership</p> <p>Excellence in technical or financial skills does not automatically translate to excellence in supervising others. First-time supervisors face unique challenges as they transition to management: supervising work with which they may be unfamiliar, supervising employees with whom they had previously been coworkers or employees with greater seniority, understanding the extent of responsibility and decision making authority they have, wanting to be liked, finding ways to communicate expectations to their employees, and making unpopular decisions. This workshop will help new supervisors to successfully navigate the transition.</p>	3
<p>The eight-hour MBA—best practices for better budgeting and planning</p> <p>Instead of “banning the budget,” turn it into a planning process that helps your organization achieve its strategy.</p>	1
<p>The eight-hour MBA—communicating in the workplace</p> <p>How you communicate with your clients can make or break your career! This module will discuss different personality styles and demonstrate the different ways to communicate information to them. See how recognizing their personality style(s) can turn communication breakdowns into breakthroughs.</p>	1
<p>The eight-hour MBA—faster disaster recovery</p> <p>We often think about hurricanes and tornados as disasters, but have you thought about the impact of new technology, a product recall, or even fraud? Could your business survive six weeks without power?</p>	1
<p>The eight-hour MBA—the art of effective writing</p> <p>Your company is only as good as your writing. Despite all your efforts, are you still trying to explain the difference between good and bad writing?</p>	1
<p>Total CPE/CPD hours</p>	25

If you have any questions or need help registering for this bundle, please contact Brandon at 866-905-4545. For more information on the Sage Leadership Education for Accounting Professionals programs, please go to: NA.Sage.com/LEAP

For more info, visit: SageAccountantSolutions.com
or contact us at 866-996-7243